

SADIYA COLLEGE, CHAPAKHOWA
APPLICATION FOR BONAFIDE / CHARACTER CERTIFICATE

Sl. No.:

1. NAME OF THE APPLICANT (IN BLOCK LETTERS)			
2. FATHER'S NAME			
3. MOTHER'S NAME			
4. CLASS / SEMESTER		H. S. ____ Year (ARTS/SCIENCE/COMMERCE) / FYUGP ____ Semester	
5. DEPARTMENT (FOR FYUGP)		6. ACADEMIC SESSION:	
7. CLASS ROLL NO.		8. DATE OF BIRTH	
9. CONTACT NO.			

CERTIFICATE REQUESTED: ☐ Bonafide Certificate ☐ Character Certificate ☐ Both

Purpose of the Certificate: For applying Scholarships / Other academic purposes / Employment Purpose/ _____

DOCUMENTS ENCLOSED (SELF-ATTESTED COPIES)

☐ Admission Receipt ☐ Proof of Date of Birth (HSLC Admit Card) ☐ Marksheet of Last Exam Passed

Declaration: I declare that the particulars furnished above are true and correct to the best of my knowledge.

Date:

Full Signature of Applicant

FORWARDING / CERTIFICATION BY CONCERNED HOD / H.S. CLASS COORDINATOR

(For Ongoing Students)

Certified that Shri/Ms. _____, Roll No. _____, is a regular Bonafide student of Sadiya College, studying in Class _____. As per the records available to me, the applicant has a clean disciplinary record and is attending classes regularly with attendance of _____ % till date. The application is forwarded for necessary action.

(For Passed out Students)

Certified that Shri/Ms. _____, Roll No. _____, was a regular Bonafide student of Sadiya College, and passed _____ Examination conducted by ASSEB/ Dibrugarh University, held in _____ (Month & Year) with Roll. No. _____. As per the records available to me, the applicant had a clean disciplinary record. The application is forwarded for necessary action.

Date:

Signature of HOD / H.S. Class Coordinator with Seal

FOR OFFICIAL USE ONLY

Application Fees Collected		Bonafide Certificate issued	Character Certificate issued
Amount:		Serial No.:	Serial No.:
Receipt No.:	Date:	Date of Issue:	Date of Issue:

Remarks for non-issuance (if applicable):

Signature of Issuing Office Assistant

Note to Applicants

1. The Certificate will be issued within two working days from the date of submission of application.
2. An amount Rs. 100.00 (for each certificate) has to be paid in cash along with the application form.
3. Incomplete application forms will lead to non-issuance of the Certificate(s).