SADIYA COLLEGE

Chapakhowa-786157, Tinsukia, Assam

**Annual Performance Appraisal Report**

(Appraisal to be filled in with the relevant Proofs by the faculty)

Academic Year …………………

1. **General information**

|  |  |  |
| --- | --- | --- |
| **a.** | Name |  |
| **b.** | Address (Residential) |  |
| **c.** | Cell number |  |
| **d.** | Email address |  |
| **e.** | Designation |  |
| **f.** | Department |  |
| **g.** | Date of Birth |  |
| **h.** | Area of Specialization |  |
| **i.** | Date of appointment in this institution |  |
| **j** | Previous teaching experience |  |

1. **Academic Qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name/ Board/**  **University** | **Subjects** | **Year** | **Division/**  **Grade/**  **Rank** |
| High School/  Matriculation |  |  |  |  |
| Higher  Secondary or  Pre-degree |  |  |  |  |
| Bachelor’s Degree (s) |  |  |  |  |
| Master’s Degree (s) |  |  |  |  |
| Research Degree (s) |  |  |  |  |
| Other Diploma / Certificates etc. |  |  |  |  |

1. **Research project carried out (if any):**

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| --- | --- | --- | --- |
| **Sl No** | **TITLE OF THE PROJECT** | **NAME OF THE AGENCY** | **FROM – T0** |
|  |  |  |  |
|  |  |  |  |

1. **Details about the publications, if any:**

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| --- | --- | --- | --- |
| **Title of the Book/E-Book/Journal/E-journal** | **Publication and Year** | **ISBN/ISSN** | **Title of the work** |
|  |  |  |  |

1. **Seminars, Conferences, Symposia, Workshops etc. attended/presented:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No** | **Name of Seminar/ Conference/ etc** | **Name of Sponsoring Agency** | **Attended/Presented** | **Place and Date** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Professional competence carried out (**Orientation Programme/Refresher Course/Participation in Summer School/Short Term Course/FDP**):**

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| --- | --- | --- | --- |
| **Title of the course** | **Duration** | | **Course offered by** |
| **From** | **To** |
|  |  |  |  |

1. **Innovations/contributions in Teaching:**
   1. Design of curriculum:

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* 1. Teaching methods:

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* 1. Laboratory experiments:

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* 1. Evaluation methods:

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* 1. Preparation of resource material including books, reading materials, laboratory manuals etc.

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* 1. Remedial Teaching / Student Counseling (academic)

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* 1. Any other

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1. **Extension Work/ Community Service**

Please give a short account of your contribution, during the year, to:

* 1. Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.

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* 1. National Literacy Mission

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* 1. Positions held/ leadership role played in organizations linked with extension work and National Service Scheme (NSS), or NCC or any other similar activity:

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1. **Participation in Corporate Life (**Please give a short account of your contribution) :
   1. College/University/Institution:

|  |
| --- |
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* 1. Co-curricular activities:

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|  |

* 1. Enrichment of campus life (hostels, sports, games, cultural activities):

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| --- |
|  |

* 1. Students’ welfare and discipline:

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| --- |
|  |

* 1. Membership/Participation in Bodies/Committees on Education and National Development:

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| --- |
|  |

* 1. Professional Organizations of Teachers

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1. **Membership of Professional Bodies, Societies etc:**

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1. **Editorship of Journals:**

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1. **Any other information:**

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|  |

I hereby declare that the information given above is true to the best of my knowledge and belief.

**Name and signature with date**

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| --- |
| **For IQAC Use:**  **Verification of factual data**   1. General Information 2. Teaching 3. Detail of Innovations/Contribution in teaching during the year 4. Improvement of Professional competence 5. Research Contribution 6. Extension Work 7. Participation in Corporate life   **Co-ordinator, IQAC**  **Sadiya College** |

**Remarks:**

**Signature of Co-ordinator, IQAC**

**Sadiya College, Chapakhowa-786157**