

# The Annual Quality Assurance Report (AQAR) of the IQAC

## 2014-2015

### SADIYA COLLEGE, SADIYA, ASSAM

#### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

SADIYA COLLEGE

1.2 Address Line 1

CHAPAKHOWA

Address Line 2

P.O. CHAPAKHOWA

City/Town

TINSUKIA

State

ASSAM

Pin Code

786157

Institution e-mail address

sadiyacollegeprincipal@gmail.com

Contact Nos.

9435410837

Name of the Head of the Institution:

Dr. Haragobinda Borkakoty

Tel. No. with STD Code:

03756 - 244122

Mobile:

+919435410837

Name of the IQAC Co-ordinator:

Dr. Karunakar Panda

Mobile:

+919706754176

IQAC e-mail address:

iqacsadiyacollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879):

ASCOGN12658

1.4 NAAC Executive Committee No. & Date:

*EC/38/146 dated 02/02/2006*

1.5 Website address:

www.sadiyacollege.org.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	61.50	2006	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

19/03/2007

**1.8 AQAR for the year (for example 2010-11)**

2014-15

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

- i. AQAR\_\_\_\_\_ submitted to NAAC on \_\_\_\_\_
- ii. AQAR\_\_\_\_\_ submitted to NAAC on \_\_\_\_\_
- iii. AQAR\_\_\_\_\_ submitted to NAAC on \_\_\_\_\_
- iv. AQAR 2014-2015 submitted to NAAC on 31.12.2018

**1.10 Institutional Status**

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input checked="" type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

### 1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐  
Others (Specify)

- BPP and BA courses under KKHSOU, Guwahati, Assam.
- D.El.Ed. courses under KKHSOU, Guwahati, Assam.

### 1.12 Name of the Affiliating University (*for the Colleges*)

Dibrugarh University, Dibrugarh,  
Assam

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>		
2.3 No. of students	<input type="text" value="NIL"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="Nil"/>		
2.9 Total No. of members	<input type="text" value="10"/>		
2.10 No. of IQAC meetings held	<input type="text" value="01"/>		

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="08"/>	Faculty	<input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="03"/>	Students	<input type="text" value="01"/>
Alumni	<input type="text" value="01"/>	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="NIL"/>	International	<input type="text"/>	National	<input type="text"/>	State	<input type="text"/>	Institution Level	<input type="text"/>
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(ii) Themes

#### 2.14 Significant Activities and contributions made by IQAC

The IQAC has taken significant steps towards quality enhancement and development of the college. These are enumerated as: -

Initiatives are taken for preparation of SSR for 2<sup>nd</sup> cycle Interactive session with students on 19-10-2014. Sri P. C. Haldar, Hon'ble member, NSA, Government of India attended the said programme as chief guest.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is as follows:

<b>Plans of Action</b>	<b>Achievements</b>
i. To encourage the faculty members for research and field work	i. Yoga classes conducted for the physical mental growth of the students
ii. To request the college authority for reconstruction of sub-committees related to NAAC affairs. It will enable us for preparation of SSR for 2 <sup>nd</sup> cycle Assessment and Accreditation	ii. Sub-committees are formed for the smooth running of the institution and for preparation of SSR for 2 <sup>nd</sup> cycle Assessment and Accreditation
iii. To take steps for construction of Boundary wall, Two classroom, college canteen, ATM room in the college premises. Further, it is decided to complete the under construction Girls' hostel	iii. Steps are take for construction of Boundary wall, college canteen, ATM in the college premises.
iv. To utilize Rs. 10,00,000/- as per UGC guidelines	iv. Steps are taken to utilize Rs. 10,00,000/- as per UGC rooms the construction work of the
v. To start yoga classes for the physical and mental growth of the students.	v. Under constructed Girls' hostel could not be started due to non-release of fund.
vi. To gear up N.S.S. related activities	vi. Some intiateswere taken but could not be materialized
vii. To organize an N.S.S. camp at Sadiya College on 22-03-2015	vii. An N.S.S. camp is organized at Sadiya College on 22-03-2015
viii. To observe world Environment Day on 05 <sup>th</sup> June 2015	viii. World Environment Day is observed.

2.16 Whether the AQAR was placed in statutory body      Yes ☒ No ☐  
    Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The IQAC meeting held on 29-11-2018 and Sadiya College Governing Body meeting held on 31-12-2018 accepted the AQAR 2014-15 as per revised guideline with effective from 01-01-2014

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	2	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-			
Diploma	-	-	-	-
Certificate	01	-	-	-
Others				
<b>Total</b>	03	-	-	-
Interdisciplinary	-			
Innovative	-			

##### 1.2 (i) Flexibility of the Curriculum: Core /Elective option

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	-



1.3 Feedback from stakeholders\* Alumni ☒ Parents ☐ Employers ☐ Students ☒  
*(On all aspects)*

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Provided an analysis of the feedback in the Annexure- II (see page – 33)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Dibrugarh University designs and revises the curriculum

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	08	12	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	-	12	-	-	-	-	-	20	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	09	11
Presented papers		07	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Students are encouraged to acquire computer knowledge Frequent class tests are conducted and assignments are given to the students

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No, University system is followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

Nil

Nil

2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	82		02	42	23	81.7%
BSc						
BCom	22		-	19	01	90.91%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The following measures are taken by IQAC:

- i. IQAC keeps class monitors on preparation of routine, academic calendar, conducting of unit test, session exam. The HODS monitors the classes taken by teachers .

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others (Short term Courses)	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	0	0	05
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The faculty members have been encouraged to participate in national and international seminars and publish books, and articles
- The IQAC encourages faculty members to procure Major and Minor
- The IQAC felicitates the teachers who obtains M.Phil., Ph.D. degrees.
- The IQAC encourages faculty members to take up small projects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	1,20,000	Nil
Outlay in Rs. Lakhs	Nil	01	1,20,000	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	01	02

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects				
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects (other than compulsory by the University)	Nil			
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution  
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	02	
NCC	Nil	NSS	02	Any other Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachhata Abhiyan around the college campus were conducted by N.S.S. students on 22-03-2015 and 28-03-2015
- Sub-Divisional leave quiz competition among school students held on 06-09-2014

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 Bisha 4 Katha 15 Lessa	Nil	Nil	40 Bisha 4 Katha 15 Lessa
Class rooms	10	Nil	College Fund	10
Laboratories	Nil	Nil	Nil	Nil
Seminar Hall	Nil	Nil	Nil	Nil
No. of important equipments purchased (> 1-0 lakh) during the current				
Value of the equipment purchased during the year (Rs. In Lakhs)				
Others i. Boundary Wall ii. Bench/ Desk and One printer			Govt. of Assam College Fund	96,82,847 46,700

#### 4.2 Computerization of administration and library

- Administration is partially computerized. Library is not computerized

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	<b>1,112 (1<sup>st</sup> July 2013)</b>	2,19,801.00	Nil	Nil	1,112	2,19,801.00
Reference Books	<b>998 (1<sup>st</sup> July 2013 )</b>	5,98,097.00	Nil	Nil	998	5,98,097.00
e-Books						
Journals	5	5,210.00	12	18,094.00	17	23,304.00
e-Journals						
Digital Database						
CD & Video						
Others (Magazine)						



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing			01	Nil				
Added			Nil	Nil				
Total			01	Nil				

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- The Internet Connection is provided to office administration.
- Some departments were provided Laptops and internet facility.
- Some digital classrooms are available in the college.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

NI

ii) Campus Infrastructure and facilities

50, Lakh

iii) Equipments

Nil

iv) Others

.50 lakh

**Total :**

50.50

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students are informed in freshman social function about their support services. The awareness about student support services has also been enhanced through the college prospectus, notice board and website.

#### 5.2 Efforts made by the institution for tracking the progression

- The College keeps records of all internal and end-semester examination through examination cell in collaboration with IQAC
- It keeps contact with Alumni
- It provides the students with some new facilities to the students for development of co-curricular activities.

#### 5.3 (a) Total Number of students

UG	PG	PhD	Others
Arts-62 Com. 20	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	33	73.5%

Women

No	%
49	92.4%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
09	0	07	40	Nil	56	15	02	10	60	Nil	87

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college does not provide systematic coaching for competitive examination. Students are advised to avail the library facility for their preparations free of cost.

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="Nil"/>	SET/SLET	<input type="text" value="Nil"/>	GATE	<input type="text" value="Nil"/>	CAT	<input type="text" value="Nil"/>
IAS/IPS etc	<input type="text" value="Nil"/>	State PSC	<input type="text" value="Nil"/>	UPSC	<input type="text" value="Nil"/>	Others	<input type="text" value="Nil"/>

#### 5.6 Details of student counselling and career guidance

The college has career guideline and counseling cell which provides guideline to the students by organizing workshops and seminars time to time.

No. of students benefitted

#### 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

#### 5.8 Details of gender sensitization programmes

Gender Sensitisation cell and women cell organizes programmes related to gender issues

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

Nil

National level

Nil

International level

Nil

No. of students participated in cultural events

State/ University level

Nil

National level

Nil

International level

Nil

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

Nil

National level

Nil

International level

Nil

Cultural: State/ University level

Nil

National level

Nil

International level

Nil

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	31	31000/-
Financial support from government		
Financial support from other sources (DCTU)	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level

Nil

National level

Nil

International level

Nil

Exhibition: State/ University level

Nil

National level

Nil

International level

Nil

5.12 No. of social initiatives undertaken by the students

Nil

5.13 Major grievances of students (if any) redressed:

Students grievances are redressed time to time

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Our Vision:**

The College has a vision of imparting quality education It has a vision to create holistic atmosphere for the students to cater to the demands of the global world. It has a vision to enable each and every student to be complete men and women in every sense of term.

#### **Our Mission:**

- Taking advancement of learning through out the area.
- Imparting Higher Secondary Education and Degree Education to students.
- Supporting students in receiving education by supplying prescribed books & books on various branches of knowledges in different languages through the system of college library.
- To make the students good citizen through physical exercise by providing around sports facilities.
- To make efficient for taking part in the defence of the motherland by imparting N.C.C. & N.S.S. educations.
- To encourage the students in social and cultural co-operation by means of cultural exchange and practice.
- To encourage the students for taking part in social welfare activities.
- To play principal role in imparting women education and adult education.
- To involve students in activities like social forestry and social plantation with a view to implementing a balance environment.

6.2 Does the Institution has a management Information System

Notice Board, Group SMS are the Common information systems Notice are circulated among teaching and non-teaching staff as and when required.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

The curriculum is designed by Dibrugarh University.

#### 6.3.2 Teaching and Learning:

- Routine is prepared at the beginning of the session.
- Free Internet access provided to teachers.
- The college provides active support to the Deptts. For organizing study tours, group discussion, exchange programmes, as supplementary activities to the syllabi.
- Necessary and up to date teaching materials are provided for continuous improvement of teaching learning activities.

#### 6.3.3 Examination and Evaluation:

The examination committee conducts the Internal and sessional examinations as per University guideline.

The semester examination are held as per the schedule of Dibrugarh University the evaluated scripts are shown to the students for verification

#### 6.3.4 Research and Development:

The college has a congenial atmosphere for research work. The college encourages the teachers to procure minor research projects. Teachers are encouraged to attend Nation/International Seminars/ workshop/conference etc.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation:

During this session 1112 text books, 988 reference books 17 journals and other periodicals have enriched in the our library. Some initiatives are taken for ICT and physical Infrastructure

#### 6.3.6 Human Resource Management:

The IQAC keeps close contact with departments office, library and assess the man power. It also monitors academic activities. The principal holds meeting regularly with the HoDs, all teaching and non-teaching staff for the upliftment of the academic atmosphere of the college.

#### 6.3.7 Faculty and Staff recruitment:

The permanent vacancies are filled as per Government rules and regulations after following the due process of advertisement. Roster system is strictly followed. Recruitment of both teaching and non-teaching (temporary) are done by the college administration as and when required after procuring required approval of the Governing Body.

#### 6.3.8 Industry Interaction / Collaboration:

Some students visit the neighbouring industries with teachers time to time.

#### 6.3.9 Admission of Students:

The takes steps for wide publicity for admission through notices, prospectus and website etc. admission procedures are followed during the academic session by the admission committee.

#### 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Nil

#### 6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal IQAC
Administrative			Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The curriculum/examination reforms were revised and update by the University time to time the college has been running with semester system as per university revised curriculum.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Dibrugarh University has only academic control over its affiliated colleges without financial control. So, it cannot promote autonomy to constituent colleges.

6.11 Activities and support from the Alumni Association

Many Alumni help in organizing different sports and cultural activities.  
Alumni also help the college by giving valuable suggestions as and when required.



#### 6.12 Activities and support from the Parent – Teacher Association

Three guardian members of the Governing Body always help in developmental works. Parents give their valuable suggestion time to time. They also participate in the programmes organized by the college authority.

#### 6.13 Development programmes for support staff

The college extends all possible support to teaching staff for their career enhancement. The non-teaching staff are also deputed to attend different training programmes.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The campus development committee and medicinal plant committee undertake plantation drive programme in the college campus in order to make the college eco-friendly and green. The N.S.S. takes active participation in plantation drive programme. The college campus has been declared as “No plastic Zone” by the college authority.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Yoga class started for the physical and mental growth of the students
- The IQAC closely monitors students’ behavior. It tries to explore their problems, hidden talents, and future expectation and provide suggestion accordingly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Provide the action taken report (ATR) based on the plan of action decided upon at the beginning of the year. The college has achieved in materializing its plan of works which have been mentioned.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. The IQAC organized an interactive with the students on 19 th October 2014. Sri P. C. Haldar, Hon'ble member NSA Govt. of India attended the said programme.
- ii. Yoga classes started for the students.

7.4 Contribution to environmental awareness / protection

The world Environment Day was observed. The saplings have been collected from Forest Deptt. Govt. of Assam and planted in the college campus. Awareness camps are organized on their Environmental issues.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has clear vision and mission. Learning atmosphere is conducive for creativity. The admission process is transparent. The N.S.S. Unit is very active. The drop-out rate is still high despite all efforts made. Sri K. C. Phukan retired principal, did not hand over important college documents at the time retirement. The college authority has taken several steps to collect the document but in vain. It entails a lot of problem. The college is situated in tribal belt which is also an insurgency prone area surrounded by Arunachal Pradesh. Hence, there is enough scope for opening some Diploma or certificate courses related these sectors. The college has also opportunities for interact, consultancy with the neighboring state.

The library should be properly digitalized. The college has to take urgent steps to check drop out students, to provide ICT enabled classroom, to organizing more remedial classes.

### 8. Plans of institution for next year

- Completion of Boundary wall completion of Girl's hostel.
- computerization of library
- Encourage faculty members to pursue more research oriented work.
- Organizing National Seminar

Dr. Karunakar Panda



Signature of the Co-ordinator, IQAC  
Sadiya College  
Chapakhowa

Dr. Haragobinda Borkakoty



Signature of the Chairman, IQAC  
Principal  
Sadiya College  
Chapakhowa

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